

**Name:**  
**Position Title:** Speech Pathologist (Level 1 or 2), School Services  
**Reports to:** Multidisciplinary Team Leader, School Services  
**Direct reports:**  
**Key Relationships:**

### About Royal Far West

Royal Far West is a Manly based non-government organisation that provides multidisciplinary health and wellbeing services for children from rural and remote NSW with developmental, behavioural, learning and mental health difficulties.

### Royal Far West Vision

Healthy country children

### Royal Far West Mission

To improve the health and wellbeing of children and young people who live in rural and remote communities.

### Royal Far West Values

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| <i>Caring</i>     | <i>We show genuine care, compassion and interest in our families, our partners and each other. We listen, recognise and support each other's needs and celebrate our differences.</i>   |
| <i>Passionate</i> | <i>We go the extra country mile for our families, partners, communities and for each other improving the lives of country kids and giving them a voice, inspires and energises us to bring our best selves to work every day.</i>                       |
| <i>Impact</i>     | <i>We are committed to creating positive and lasting change. We are accountable and solutions focused, harnessing our knowledge and capabilities to think creatively, adapt and solve problems responsibly.</i>   |
| <i>Connected</i>  | <i>We are deeply connected to our purpose, with our feet in the sand and our hearts in the bush. We build meaningful relationships by collaborating openly and honestly. We work as a team with our families, partners, communities and each other.</i> |

## Speech Pathologist (Level 1 or 2), School Services

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### Purpose of the Position

Our School Services Team at Royal Far West partners with rural and remote preschools and primary schools across Australia to provide multidisciplinary services based on school community needs. As a speech pathologist, you will work alongside occupational therapists and psychologists delivering services to preschools and schools in set regions. Services are delivered to rural and remote families via telehealth, and on occasion, face to face outreach trips, which strengthen our connection to communities.

A substantial portion of the caseload is individual therapy and working with parents and school staff to support student's individual needs. There are also opportunities to provide assessment services, group therapy and professional development to school staff.

We are passionate about continually improving the quality of our services, and provide all clinicians with access to individual and group **supervision** and **professional development** opportunities. We are keen to support flexible working and can accommodate **working from home** (including fully remote staff), and **part-time** staff (a minimum of three days a week is preferred). Given we deliver services to schools, clinicians can easily request to take **additional leave during school holiday** periods.

### Essential Criteria

- A qualification in Speech Pathology and eligibility to be a practicing membership of Speech pathology Australia
- Experience providing therapy to children with speech, language and literacy difficulties.
- Strong written and verbal communication abilities.
- Strong interpersonal skills and the ability work well on a team.
- This role has been identified as a 'Category A employee' and requires protection against vaccine specified preventable diseases.
- The successful applicant will be required to provide a current Working with Children Check.
- Proficient computer skills and experience with using Microsoft applications and video platforms such as Zoom.

### Desirable Criteria

- Experience delivering group programs to children.
- Experience in providing comprehensive assessments.
- Experience working in a multidisciplinary team.
- Experience providing clinical services via telehealth.
- An understanding of trauma informed practice and experience delivering trauma informed services.
- Experience working within a school setting or in collaboration with schools.

## KEY RESPONSIBILITIES

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<b>1. Technical Skills</b>	<ul style="list-style-type: none"><li>- Provide proficient caseload management for children attending the service. This encompasses assessment, review, treatment plan development, treatment implementation, treatment evaluation and discharge planning of speech, language and communication difficulties of children from 0 to 12 years.</li><li>- Provide individual or group therapy to appropriate clients.</li><li>- Work in collaboration with key stakeholders (RFW Staff, Parents, Education Staff, local service providers) to design, implement and support effective care plans and therapy for RFW clients.</li><li>- Produce high quality, family-centred and evidence-based including assessment, review and therapy programs.</li><li>- Maintain high quality records in medical files.</li><li>- Function as a member of a multi-disciplinary team.</li><li>- Facilitate local speech pathology management as appropriate.</li><li>- To attend and participate in departmental case conference and other meetings as required.</li><li>- Liaise with allied health professionals, medical specialists, educationalists and families of the clients as required.</li><li>- Conduct in-service education programs as required.</li><li>- Inform official visitors of the role of the Speech Pathologist at the Royal Far West.</li><li>- Prepare adequately for supervision of speech pathology students.</li><li>- Perform other duties that are within the skills, competence and training of the position holder and peripheral to the position.</li></ul>
<b>2. Professional Development</b>	<ul style="list-style-type: none"><li>- Participate in identifying professional development and training needs and attend professional development activities as required.</li><li>- Attend all mandatory training sessions provided by the organisation and is actively involved in other training and development as required.</li><li>- Evaluate own performance to identify strengths and areas where professional growth can occur.</li></ul>
<b>3. WHS</b>	<ul style="list-style-type: none"><li>- Report any incidents/hazards within 24 hours via the incident reporting tool on LUCY.</li><li>- In the event of a workplace injury occurring, cooperate fully with the Return to Work Coordinator, Manager and treating medical practitioners and health professionals to facilitate an early return to work and access to an appropriate rehab program.</li><li>- Comply with WHS statutory requirements and local WHS policy, programs and procedures.</li></ul>
<b>4. Communication</b>	<ul style="list-style-type: none"><li>- Maintain effective communication with all staff and relevant organisations.</li><li>- Adapt communication style and identify strategies to improve communication effectiveness.</li></ul>

	<ul style="list-style-type: none"> <li>- Ensure management is made aware of any significant issues/incidents in a timely and appropriate manner.</li> </ul>
<b>5. Risk Management</b>	<ul style="list-style-type: none"> <li>- Adhere to Royal Far West's policies and procedures, ensuring that services are provided in accordance with Royal Far West's policies and procedures.</li> <li>- Ensure that all data reporting requirements associated with the position are complied with.</li> <li>- Maintain professional standards in accordance with relevant professional body.</li> <li>- Maintain a high standard of administrative procedures and professional and ethical practice both individually and as a member of the team.</li> <li>- Ensure confidentiality in accordance with professional standards and RFW policy.</li> <li>- Understand, adhere to and respect clients rights to confidentiality, privacy and dignity.</li> </ul>
<b>6. Quality Improvement</b>	<ul style="list-style-type: none"> <li>- Contribute to the Accreditation process, including identifying, developing, implementing and evaluating quality improvement activities.</li> </ul>

**Royal Far West Authorisation**

Authorised by: \_\_\_\_\_

**General Manager – Schools & Community Services**

**Employee Declaration**

I have read this Position Description, I understand the position requirements and position demands and agree that I can fulfil its function to the standards outlined.

I agree to comply with all relevant policies.

I understand that other duties may be directed from time to time and that I may be required to work in any area under the jurisdiction of the Board of Royal Far West.

I also agree to strictly observe the policy on confidentiality of information of staff and client information and other sensitive or confidential information that I may come across in the course of my employment.

I am not aware of any reason, which might interfere with my ability to perform the inherent requirements and demands of this position.

Employee Name: \_\_\_\_\_

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_